

CIRCULAR

DATE: 24-07-2017

The Periodical Medical Examination will be conducted for the employees from **July 28th to August 5th 2017** as per the factories Act, 1948. The following is the Periodical Medical Examination Schedule for the year-2017.

Time 9am to 05:30 pm at Occupational Health Center

Date	Dept / Division	Total Employees
28-07-2017	Rolling Mill	120
	Bar Mill	
	Beneficiation Plant	
	SID	
	Stores	
29-07-2017	Environment	135
	Administration	
	Finance & Accounts	
	HR	
	Induction Furnace	
31-07-2017	Infrastructure & Automobile	130
	Safety	
	Induction Furnace	
	IT & Administration	
	Logistics	
01-08-2017	Marketing	129
	SID	
	Administration	
	Bulk Material & Dhone Plant	
	Metallurgical Services	
02-08-2017	MRSS & Beneficiation	130
	Oxygen Plant & Utility	
	Quality Assurance	
	HR	
	Pellet Plant	
03-08-2017	Power Plant - 2X70	125
	Power Plant - 95 MW	
	Utility	
	PR & Laisining	
	Projects	
04-08-2017	Purchase	120
	power plant -95 MW	
	Pellet Plant	
	Quality Assurance	
	RMHS	
05-08-2017	Rolling Mill	127
	Beneficiation Plant	
	SID	
	SMS	
	Utility	
	Total	1069

All HODs are hereby informed to advise & relieve the company employees as per the attached annexure for the Medical examination.



GM-HR

Encl: Annexure

All HODs



CMO-OHC